



## CANTERBURY ENDURANCE AND TRAIL RIDING CLUB

### CETRC ANNUAL GENERAL MEETING

Saturday 5<sup>th</sup> July 2025

Two Fat Possum, 745 Weedons Ross Rd, West Melton

5.30pm

#### AGENDA

1. Opening and welcome
2. Apologies for absence
3. Minutes of the previous AGM
4. Matters Arising from Minutes
5. President's Annual Report
6. Treasurer's Report
7. Election of Officers
8. General Business
  - a. Club Calendar
  - b. Club Membership
  - c. Incorporated Societies
9. Closing



## CANTERBURY ENDURANCE AND TRAIL RIDING CLUB

### CETRC Annual General Meeting

Saturday 6<sup>th</sup> July 2024

Mandeville Sports Club, 431 Mandeville Road, Swannanoa

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Meeting opened: 6.45pm

1. **Attendees:** Jenna Harrington, Ursula Keenan, Michelle Soper, Abi Enstrom, Chris Enstrom, Jorja James, Jane Ferguson, Jan Hibberd, Ann Stewart, Kirsty Reekers, Andrea Rigby, Sharon MacPherson, Kat Gardiner, Sue Billigheimer, Philip Graham, Helen Bray, Kevin James, Sue Landis, Jo Moar, Petria Haigh, Marga Marshall, & Rena Johnsen.

2. **Apologies for absence:** Zoey Marshall, Geoff Gilman, & Hannah Oldroyd

3. **Minutes of the previous AGM**

Moved: Petria Haigh

Seconded: Kirsty Reekers

4. **Matters Arising from Minutes**

None.

5. **President's Annual Report** (Appendix I)

Taken as read.

Moved: Andrea Rigby

Seconded: Sharon MacPherson

6. **Treasurer's Report** (Appendix II)

Current bank balance just over \$4000 looking much healthier than the \$700 it was in May. This includes the entry fees from the Woodend and West Melton Forest winter series rides with the expenses for West Melton Forest still to be paid.

The ride breakdown from Woodend showed a \$632 profit.

While several toilet rental enquiries have been received, so far only rented out once. They are currently stored at Leeches and a minimum of 2 days' notice required for them to be prepped for collection.

Encouraging ribbon recycling was raised.

The club has two open bank accounts; The bonus saver account was closed due to cost of fees associated with it.

Moved: Marga Marshall

Seconded: Ursula Keenan

7. **Election of Officers**

Recognition of the contribution of the committee members stepping down (Andrea Riby, Petria Haigh, & Marga Marshall).

**President:** Ursula Keenan

Moved: Sue Billigheimer

Seconded: Michelle Soper

**Vice President:** Sue Billigheimer

Moved: Ursula Keenan

Seconded: Rena Johnsen

**Secretary:** Rena Johnsen

Moved: Andrea Rigby

Seconded: Marga Marshall

**Treasurer:** Michelle Soper

Moved: Sue Billigheimer

Seconded: Ursula Keenan

**Committee:**

Jenna Harrington

Moved: Rena Johnsen

Seconded: Ursula Keenan

Jane Ferguson

Moved: Ursula Keenan

Seconded: Sue Billigheimer

When asked if any objections to the reduced size of the committee in regard to the constitution from those present, none were raised.

Acceptance of Officers Elected: Moved: Marga Marshall

Seconded Kat Gardiner

8. **General Business**

- a. **Club Calendar** (Appendix III)

Calendar submitted is provisional at this stage.

- b. **Club Membership** (Appendix IV)



## CANTERBURY ENDURANCE AND TRAIL RIDING CLUB

Leaving it at current levels was raised but with the \$15 Endurance affiliation fee per person in addition to \$5 member discount/ride = \$0 net return for senior & -\$15 junior with 3 calendared events.

Removing rider discount was discussed and discarded as still needed as membership incentive.

Senior membership set at \$45.

Junior membership set at \$25.

Non-Rider Membership to remain at \$10 (Not counted for Endurance affiliation fee)

Moved Sharon MacPherson

Seconded: Sue Landis

### **c. Ride Budgets 2024/2025 Season** (Appendix V) for discussion

Vet cost estimates were at high end of range, so could be less than that.

Track marker fuel has been included in budget but has not been paid out this season. Fuel vouchers are given to start/finish, checkpoint, and day secretary.

The official's food includes the sausage sizzle for riders. The club holds a fundraiser account with Hellyer's to get sausages at a reduced rate.

Asking for a gold coin donation for rider sausage sizzle was raised and agreed to be discussed in future by committee.

Ground fees for the ride venues have been sorted, except for the bottle lake permit cost.

### **d. Obituaries**

Kay Holder

The outgoing committee was thanked for all their efforts.

**Closing: 7.40pm**



## CANTERBURY ENDURANCE AND TRAIL RIDING CLUB

### PRESIDENT'S REPORT 2024-2025

This season has been a remarkable one for the Canterbury Endurance and CTR Club Inc., with noteworthy achievements that highlight the hard work, dedication, and passion of our community. One of the most significant milestones was achieving a dramatic increase in event participation, culminating in the long-awaited goal of 100 riders—a feat that we are all immensely proud of.

A huge effort by our committee and club members allowed these events to run smoothly and successfully, demonstrating the strength and unity of our club. I extend my heartfelt gratitude to everyone involved in making this possible.

Special recognition and appreciation go to the incredible landowners of West Melton, Greystone Winery, Mt Torlesse, and White Rock. Their generosity in hosting our events was fundamental to our success and provided the stunning settings that make our competitions truly unique.

As we reflect on the season, it is clear that the Canterbury Endurance and CTR Club Inc. has a bright future ahead. With such a dedicated membership base, the club is poised to continue thriving. The people behind this season have been the cornerstone of its success, and their commitment inspires confidence in the club's direction.

Looking forward, the club now has an exciting opportunity to welcome a new and fresh committee to shape the next season and beyond. With fresh perspectives and the continued enthusiasm of our members, we are confident that the best is yet to come.

Finally, I want to express my deepest thanks to our committee members. Both re standing and outgoing for their incredible service, dedication, and hard work during their tenure. Your efforts have been invaluable to the success of our club, and your legacy will be felt for seasons to come.

Thank you all for your dedication and for making this season one to remember.

Ursula Keenan

President CETRC 2024/25



## CANTERBURY ENDURANCE AND TRAIL RIDING CLUB

### TREASURER'S REPORT 2024-2025

OPENING ACCT BAL CETRC	433.29	1095.63	3323.53	3884.00	4210.49	6964.66	6111.28	6851.05	5957.60	10885.56	6606.69	7231.21	
OPENING ACCT BAL NATIONALS ACC	0.00	0.00	0.00	45.00	45.00	0.00	176.00	176.00	176.00	176.00	176.00	176.00	
	<b>\$1/06/2024</b>	<b>30/06/2024</b>	<b>\$1/07/2024</b>	<b>\$1/08/2024</b>	<b>30/08/2024</b>	<b>\$1/09/2024</b>	<b>30/11/2024</b>	<b>\$1/12/2024</b>	<b>\$1/01/2025</b>	<b>28/02/2025</b>	<b>\$1/03/2025</b>	<b>30/04/2025</b>	<b>TOTAL</b>
<b>INCOME</b>													
Entry Fees	627.00	3,146.00	784.00		5,400.10	2,139.30	4,630.79		4,721.65			442.50	21,891.34
Refunds		-185.00		-10.00		-25.00	-234.00	-100.45		-275.95			830.40
Interest					5.79	2.77	8.23	4.21	5.47	4.11	1.53	0.81	32.92
Club Membership	10.00		520.00	710.00	180.00	45.00	90.00						1,555.00
Donations	230.00	300.00			400.00								930.00
Sponsorship													-
Polo Shirt	75.00		17.00										92.00
Funds Return ESNZ	500.00					176.00							676.00
Refund from AQIN									647.46				
Funds Transfer from doled savings account	313.34	-			-								313.34
Funds received in error											1,155.34		1,155.34
<b>TOTAL FUNDS IN</b>	<b>1,755.34</b>	<b>3,261.00</b>	<b>1,321.00</b>	<b>700.00</b>	<b>5,985.89</b>	<b>2,338.07</b>	<b>4,495.02</b>	<b>-</b>	<b>96.24</b>	<b>5,374.58</b>	<b>-</b>	<b>271.84</b>	<b>25,815.54</b>
<b>OUTGOINGS</b>													
Ride Expenses (Track Marking, spray paint)							128.64						128.64
Ground/Access Fees/Water Supply/Room Hire		410.00		133.40	74.75	124.20							742.35
Vet Fees					1057.00		1225.00			440.00			2,722.00
Traffic Management						931.25				500.00			1,431.25
Food/Catering (incl. AGM Platters)		155.13	59.81			283.51	241.12			648.59			1,388.16
Certificates/Ribbons/Prizes			202.40		747.50								949.90
Thank You Gifts			100.00										100.00
Toilet Cleaning/Chemicals				218.50				218.50		218.50			655.50
Trailer Maintenance					40.17			50.00	40.17				130.34
Start/Finish/Checkpoint										300.00			300.00
Day Secretary		50.00	50.00						353.65	165.70			619.35
EVO Course													-
ESNZ AGM Attendance													-
ESNZ Club Affiliation	845.00												845.00
ESNZ Member Dave													-
ESNZ Ride Levies						988.00	1275.00			1220.00			3,483.00
ESNZ Casual Memberships		175.00				645.00	420.00			170.00			1,410.00
Contribution towards SI Champs													-
Insurance					943.00			427.16			532.35		1,902.51
Stationary			51.22						52.80				104.02
POLI Payments		1.97	20.10	6.81		43.49	19.98	27.85		30.29			150.30
EVO Fees		224.00	232.00		414.30		445.50			313.95			1,629.75
Postage	18.00	17.00		15.00				73.70					123.70
Paper Statements													-
Wendy Trailer	230.00												230.00
<b>TOTAL WITHDRAWALS</b>	<b>1,693.00</b>	<b>1,633.10</b>	<b>715.53</b>	<b>373.51</b>	<b>3,276.72</b>	<b>3,015.45</b>	<b>3,755.25</b>	<b>737.21</b>	<b>446.62</b>	<b>4,607.63</b>	<b>532.35</b>	<b>-</b>	<b>19,045.77</b>
<b>SURPLUS/DEFICIT</b>	<b>662.34</b>	<b>2,227.90</b>	<b>605.47</b>	<b>326.49</b>	<b>2,709.17</b>	<b>-</b>	<b>677.38</b>	<b>757.77</b>	<b>-</b>	<b>853.45</b>	<b>4,927.56</b>	<b>4,278.87</b>	<b>6,769.77</b>
<b>CLOSING BALANCE</b>	<b>1,095.63</b>	<b>3,323.53</b>	<b>3,929.00</b>	<b>4,255.49</b>	<b>6,964.66</b>	<b>6,287.28</b>	<b>7,027.05</b>	<b>6,133.60</b>	<b>11,061.56</b>	<b>6,782.69</b>	<b>7,407.21</b>	<b>7,850.52</b>	<b>5,614.43</b>
CLOSING ACCT BAL CETRC	1,095.63	3,323.53	3,884.00	4,210.49	6,964.66	6,111.28	6,851.05	5,957.60	10,885.56	6,606.69	7,231.21	7,674.52	Surplus excl. funds recvd in error (since refunded)
CLOSING ACCT BAL NATIONALS ACC	-	-	45.00	45.00	-	176.00	176.00	176.00	176.00	176.00	176.00	176.00	
Check	0.00	-	-	-	0.00	-	0.00	-	0.00	-	0.00	-	



## CANTERBURY ENDURANCE AND TRAIL RIDING CLUB

### Ride Summary

#### WEST MELTON

##### INCOME

Entries	5,355.10	
Refunds	- 25.00	
		<b>5,330.10</b>

##### OUTGOINGS

Ground Fee/Permit	198.95	
Vet Fees	1,057.00	
ESNZ Fees	1,398.00	
Secretary/Wendy	150.57	
Tony & Geoff	-	
Traffic Management	931.25	
Farm Owner	-	
Officials Food	283.51	
Evo/Poli Fees	457.79	
General/Other	-	
		<b>4,477.07</b>

<b><u>RIDE PROFIT/LOSS</u></b>	<b><u>853.03</u></b>
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#### GREYSTONE

##### INCOME

Entries	6,480.49	
Refunds	-334.45	
		<b>6,146.04</b>

##### OUTGOINGS

Ground Fee/Permit	-	
Vet Fees	1,225.00	
ESNZ Fees	1,695.00	
Secretary/Wendy	203.08	
Tony & Geoff	150.00	
Traffic Management	-	
Farm Owner	-	*In Food/Catering



## CANTERBURY ENDURANCE AND TRAIL RIDING CLUB

Toilet	218.50
Officials Food/Catering	241.12
Evo/Poli Fees	493.34
General/Other	-
	<b>4,226.04</b>

<b><u>RIDE PROFIT/LOSS</u></b>	<b><u>1,920.00</u></b>
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### **TORLESSE**

#### **INCOME**

Entries	4,345.70
Refunds	-275.95
	<b>4,069.75</b>

#### **OUTGOINGS**

Ground Fee/Permit	-	
Vet Fees	440.00	
ESNZ Fees	1,290.00	
Secretary/Wendy	165.70	
Tony & Geoff	150.00	
Traffic Management	500.00	
Farm Owner	-	*In Food/Catering
Toilet	218.50	
Officials Food/Catering	648.59	*Over catered - was used at Winter Series
Evo/Poli Fees	344.24	
General/Other	-	
	<b>3,757.03</b>	

<b><u>RIDE PROFIT/LOSS</u></b>	<b><u>312.72</u></b>
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## CANTERBURY ENDURANCE AND TRAIL RIDING CLUB

### CETRC CLUB CALENDAR 2025/2026 SEASON

Dates submitted to ESNZ Endurance subject to approval at their 28 June AGM.

DATE	EVENT	DISTANCES
27-28 September 2025	CEN/CTR	UP TO 80KM
1-2 November 2025	CTR	UP TO 30KM
13-14 December 2025	?CEI/CEN/CTR	UP TO 120KM
21-21 February 2026	CEN/CTR	UP TO 80KM



## CANTERBURY ENDURANCE AND TRAIL RIDING CLUB

### APPENDIX IV

# CETRC CLUB MEMBERSHIP 2025/2026 SEASON

CURRENT MEMBERSHIP FEES		2024/2025 MEMBERSHIP FEES	
Junior = \$25.00		Junior = \$TBC	
Senior = \$45.00		Senior = \$TBC	
MEMBERSHIP BENEFITS			
\$5.00 discount off ride fee			
Season information emailed directly			
Eligibility for end of season awards			
Voting rights at the CETRC AGM			
Eligible for CETRC grants when available			

Membership runs from 1<sup>st</sup> August 2025 until 31<sup>st</sup> July 2026



## CANTERBURY ENDURANCE AND TRAIL RIDING CLUB